

# *Missouri Sheriffs' Retirement System*

## **BOARD MEMBER ELECTION PROCEDURE**

Qualified Member - Any member of the Sheriffs' Retirement System who meets one of the following criteria is qualified to serve on the Board of Directors:

- A. A presently elected Sheriff with at least eight (8) years of creditable service, or;
- B. A retired Sheriff receiving benefits, or;
- C. A former Sheriff who has the required service time but who has not reached the age required to collect retirement benefits.

The Board has adopted the following procedure:

- I. Any qualified member, as described above, may have his name placed on the Official Ballot by writing to the Board of Directors and requesting to serve as a member of the Board of Directors. The request must be sent to the Board of Directors at the Sheriffs' Retirement System Office, P. O. Box 105257, Jefferson City, MO 65110-5257 or by sending an email to: [info@sherretmo.com](mailto:info@sherretmo.com).
- II. The names of all qualified candidates shall be placed on the Official Ballot in the order of their receipt in the Sheriffs' Retirement System's Office.
- III. Once the Official Ballot has been prepared, it will be printed and mailed to all voting members.
- IV. Completed Official Ballots must be sent to the Sheriffs' Retirement System Office. The ballots shall remain sealed until such time, as determined by the Board of Directors, they shall be opened and officially counted by the Sheriffs' Retirement System independent accountants.
- V. The chairman of the Board of Directors shall notify the successful candidate or candidates.
- VI. Dates for the above procedures will be determined by the Board of Directors
- VII. All members and survivors will be notified of the election results.